



**BOARD OF DIRECTORS MEETING**  
**Thursday, October 13, 2016 - 3:00 – 5:00 p.m.**  
**Perpich Center for Arts Education**  
**Arts High School Cafeteria**  
**6125 Olson Memorial Highway**  
**Golden Valley Minnesota 55422**

**Approved – MINUTES - Approved**

Following recitation of the Pledge of Allegiance, Vice Chair Ben Vander Kooi called the meeting to order at 3:06 p.m..

Members Attending: J. Carey, N. Coulter, J. Donnelly, L. Henning, S. Mau Larson, M. Nabors, M. Ollig, L. Ruch-Hammond, B. Vander Kooi, J. Workman.

**ACTION** Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Meeting, September 8, 2016
- b. Receive Agency Budget and Financial Report, period ending September 30, 2016 – M. Zabel, Administrative Management Director

Receiving a motion to approve the Consent Agenda from Member Workman and a second from Member Donnelly, the Vice Chair requested a vote by voice. With all members voting in favor and none voting against, the Consent Agenda is approved.

**ACTION:** Nominations Committee meeting of October 4, 2016 – Jan Carey, Committee Chair

- a. Receive committee report
- b. Selection and confirmation of Board Chair and/or Vice Chair

Having received the Committee's report and nomination of Susan Mau Larson for Chair, the Vice Chair asked if there were any nominations from. Receiving one nomination from Member Workman to enter the name of Ben Vander Kooi for consideration. Receiving no other names for nomination, the Vice Chair requested a motion to close nominations; on receiving a motion to that cause from Member Coulter and a second from Member Workman, the Vice Chair requested a vote by voice and with all members in favor and none against, nominations are closed. Nominated members each spoke briefly to their experience and the abilities they could bring to the office. On a vote by ballot, Susan Mau Larson is elected to the office of Chair.

## Board of Directors Minutes

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**INFORMATION:** Board Representative to East Metro Integration District  
Susan Mau Larson provided a brief history of the organization and explained how it recently has rebranded and changed public name to Equity Alliance Minnesota. Mau Larson further explained that her term as representative from Perpich might now conclude in favor of another board member to take up that representation. Mau Larson requested that any member interested in serving in this capacity please contact her to learn more information.

**ACTION:** Task Force Committee Report  
Task Force Chair Luayn Ruch-Hammond presented a report of activities of the committee and their recommendation for additions to the Perpich Board web pages of the Perpich agency website. These additions to include: Perpich based email addresses for each Board member, the meeting calendar, agendas for each meeting, the minutes as the Board approves them, the By-laws, the policies as reviewed and approved by the Board, and the budget.

Receiving a motion to make these website additions from Member Ruch-Hammond, the Chair was provided a second from Member Vander Kooi. Following brief discussion, the Chair requested a vote by voice; with all votes in favor and no votes against the motion passes. The staff of the agency are directed to commence with updates to the website to effect the requested changes.

**INFORMATION:** Legal Liability Issues  
Vice Chair Vander Kooi provided a report of his meeting with the Attorney General's office and materials provided to him explaining how the State represents Board Members in legal matters affecting the agency and shared publications that he received: Board Members' Handbook of Legal Issues, Minnesota Statutes Section 3.732, Settlement of Claims, and Minnesota Statutes Section 3.736, Tort Claims

**INFORMATION:** Office of Legislative Auditor Updates  
Vice Chair Vander Kooi provided information about his meeting with the Office of Legislative Auditor and that office's timeline for completion of the Financial Audit that is anticipated to be released in November, 2016 and the Program Audit to be released in January, 2017.

**INFORMATION:** Update on Perpich Arts High School  
Executive Director Mackert shared an update of the Arts High School activities including the addition of new three new staff: Noelle Wolf, Lindsey Redmann and Daniel Griffiths, and Parent Open House, Portfolio Day, the hosting of a Statewide exhibition: "Circling Justice", Arts High School Task Force groups for Expectations, Admissions, Curricular Options, Support to Success and the Governance Team

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- INFORMATION:** Update on Crosswinds Middle School  
Executive Director Mackert provided an update of the Crosswinds campus activities including staff additions of David Deutschman, Jessie Erickson, John Gonzalez, Holly Johnson, Jay Melchior, Philip Rabcevic; enrollment continues to expand, committees are in place to examine student achievement, climate and culture, arts integration and student government with more additions planned as enrollment increases. Arts integration in the classrooms is being increased and is quickly showing improvements in student engagement.
- INFORMATION:** Minnesota Department of Education Mandatory Training Session  
Discussion of the Board training being sought to fulfill requirements of Statute 123B.09; it is expected that the board secretary will receive information about dates available and registration and communicate that to the members prior to the next meeting.
- ACTION:** Modify the Board calendar, adding a Regular Board Meeting for the month of December  
The Chair requested a motion to add a December board meeting to occur on December 15, 2016. Receiving a motion to that cause from Member Nabors and a second from Member Vander Kooi after the brief discussion the Chair called for a vote by voice. With all members voting for and none voting against the motion passes.
- INFORMATION:** Board Member Requests and General Discussion
- Chair Mau Larson remarked on making committee assignments and setting committee schedules.
  - Member Donnelly remarked on upcoming training session.
  - Vice Chair Vander Kooi commented on use of Perpich email addresses and stressed the importance of observing all aspects of Open Meeting Law.
  - Member Ruch-Hammond suggested that the Board consider a review of electronic media use at an upcoming meeting.
- Adjournment** Having completed the business of the board as represented by the meeting agenda, the Chair declared the meeting adjourned at 4:23 p.m.