



BOARD OF DIRECTORS MEETING
Thursday, November 10, 2016 - 3:00 – 5:00 p.m.
Perpich Center for Arts Education
Arts High School Cafeteria
6125 Olson Memorial Highway
Golden Valley Minnesota 55422

Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.

Approved MINUTES Approved

Following recitation of the Pledge of Allegiance, Board Chair Susan Mau Larson called the meeting to order at 3:02 p.m.

Members attending: J. Carey, N. Coulter, S. Daly, J. Donnelly, L. Henning, S. Mau Larson, M. Nabors, L. Ruch-Hammond, B. Vander Kooi, J. Workman

ACTION

Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Meeting, October 13, 2016
- b. Receive Agency Budget and Financial Report, period ending October 31, 2016 – M. Zabel, Administrative Management Director

A motion to approve the Consent Agenda was accepted from Member Carey and a second provided by Member Donnelly. The Chair requested a vote by voice and with all members voting in favor and no votes against, the Consent Agenda is approved.

ACTION

Approval of the Committee Chairs and Members

Chair Mau Larson explained the purpose and need for updating and filling Committee Chair vacancies and members with recent changes to the Board of Directors membership, these changes will be effective through the Annual Meeting in February 2017.

Receiving a motion to approve Committee Chair and Member updates from Member Coulter and a second from Member Carey the Chair requested a vote by voice, with all members voting in favor and none against the Committee Chairs and Members are approved as follows:

Board Development - Julie Workman, Chair; Thomas Adams, Jan Carey

Budget and Finance – Steve Daly, Chair; Mikal Nabors, Luayn Ruch-Hammond, Ben Vander Kooi

Government Relations – Nathan Coulter, Chair; Jan Carey, Julia Donnelly, Mat Ollig

Personnel – Linda Henning, Chair; Bill Crutcher, Luayn Ruch-Hammond

Nominations – Jan Carey, Chair; Steve Daly, Linda Henning

Executive Committee – Susan Mau Larson, Chair; Ben Vander Kooi, Vice Chair; Julie Workman, Steve Daly, Nathan Coulter, Linda Henning

INFORMATION

Task Force Committee Report

Task Force Chair Luayn Ruch-Hammond presented a brief report of activities of the committee and it's recommendation for referring future action on any specific items back to the appropriate committees of the board. Further, the committee recommends pursuing an organizational level professional survey to be offered for the purpose of aiding to determine cause for agency staff turnover and declining enrollment at Crosswind Arts and Science campus.

ACTION

Adoption of Task Force recommendations

Task Force Chair Luayn Ruch-Hammond offered a motion that the Perpich Board authorize a survey not to exceed \$3,000.00 in expense to solicit services to conduct a survey of the staff at Crosswinds and Perpich, a second was received from Member Donnelly.

On the opening of discussion a motion to table pursuit of the survey was received from Member Vander Kooi and a second to that motion was received of member Workman. Following discussion the motion to table failed on a vote by voice.

Upon completing discussion of the motion to authorize a survey, a vote was called by show of hands with seven votes in favor and three votes against. The motion to authorize the survey passes.

ACTION/INFORMATION

Finance Committee Report

Budget & Finance Committee Chair Steve Daly read out the resolution in support of the Biennial Budget Request. Daly supplied a motion to approve with a second provided by Member Ruch-Hammond. Following discussion, a vote by voice was called by the Chair; with all votes in favor and no votes against, the motion to support the Biennial Budget Request passes.

Administrative Management Director Zabel provided an update of progress regarding Crosswinds School audits being prepared in response to Minnesota Department of Education requirements.

INFORMATION

Committee Updates – Susan Mau Larson, Chair

- a. Board Development: Committee Chair Workman shared an update of activities and encouraged the members to contact the Board Secretary to schedule them for MSBA Phase II Training.
- b. Government Relations: Committee Chair Coulter spoke about the election and results from of the general election at State and local levels.
- c. Personnel: Committee Chair Henning spoke of progress made toward completing a performance evaluation of the Executive Director

INFORMATION

Woodbury Leadership Academy

Executive Director Mackert provided a history and update of the leasing of instructional space to the Woodbury Leadership Academy since its inception. The Board Chair offered a recommendation to create a task force that would report back to the Executive Committee its recommendations on continuing the lease agreement. A motion was received from Member Vander Kooi to create a task force to provide a recommendation to the Board and a second received from Member Coulter.

During discussion Member Vander Kooi offered an amendment to the motion that requests the task force recommendation be reported to board at the December 15 board meeting with a second received from Member Donnelly. Following discussion, a request to vote by show of hands on the amendment was received and with four votes in favor and four votes against the amendment to receive the task force report on December 15 fails.

Following further discussion a vote by voice was requested on the establishment of the task force and with all votes in favor and none against the Task Force to examine the Woodbury Leadership Academy lease is formed. Members include: Debra Kelley (Crosswinds), Mike Zabel, Lon Lamprecht, Mike Sande (Perpich Agency), Susan Estes (Department of Administration, Real Estate and Construction Services), Jennifer Hassemer (Attorney, Minnesota Management and Budget) and Linda Henning and Mikal Nabors (Perpich Board of Directors). Copy of notes on this report are made available to the Board Members and to the Public (attached).

INFORMATION

Update from the Chair

- a. The Chair provided information on the status of audits from the Office of Legislative Auditor indicating that the Finance audit is to be released in early December and the Program audit to be made available in late December.
- b. Board Membership – The Chair reviewed that membership currently stands at thirteen of fifteen possible members and that contact with the Office of the Governor indicates that the two existing vacancies will be filled by appointment soon. Following this meeting there will be one additional vacancy with the departure of Member Bill Crutcher. In January, the Board terms of Steve Daly, Thomas Adams, Luayn Ruch-Hammond and Susan Mau Larson will expire with Ruch-Hammond and Mau Larson each submitting application for reappointment.

INFORMATION

Executive Director's Update

The Executive Director offered a brief version of her report the full text of which is attached.

Board Member Requests and General Discussion

Adjournment

Completing the business of the board as represented by the meeting agenda, the Chair declared the meeting adjourned at 4:48 p.m.

Next meeting date December 15, 2016