

PERPICH CENTER FOR ARTS EDUCATION

Comprehensive Arts Planning Program (CAPP)

FY20 CAPP Application Form

GENERAL INFORMATION

School District Name: _____

Federal ID#: _____ State ID#: _____

Address: _____

City: _____

Zip: _____

District or School _____

Phone Number: _____

FAX: _____

District Liaison (District

Administrator): _____

Title: _____

Phone Number: _____ Email: _____

CAPP Committee

Co-Chair: _____

Title: _____

Work Phone: _____ Email: _____

CAPP Committee

Co-Chair: _____

Title: _____

Work Phone: _____ Email: _____

Congressional District(s): _____

Legislative District(s): _____

Number of Students in District: (projected) _____

Percentage of students on free or reduced lunch: _____

Number of Full-Time Teachers in District: _____

List FTE of **arts** teachers in your school district.

	# of Full-Time Equivalent	# of Part-Time
Dance		
Media Arts		
Music		
Theater		
Visual Arts		

Has a **new curriculum** been implemented within the past year?

Please check all that apply:

	K - 5	6 - 8	9 -12
Dance			
Media Arts			
Music			
Theater			
Visual Arts			

Does a **written, sequential arts curriculum** (not more than five years old) exist in the following areas?

Please check all that apply:

	K - 5	6 - 8	9 -12
Dance			
Media Arts			
Music			
Theater			
Visual Arts			

Which of the following have occurred within the past year?

Please check all that apply:

<input type="checkbox"/>	Additional staffing in the arts
<input type="checkbox"/>	Staff development opportunities in the arts
<input type="checkbox"/>	Renovation or addition of arts facilities
<input type="checkbox"/>	New equipment, supplies and/or materials
<input type="checkbox"/>	Arts field trips
<input type="checkbox"/>	Artist-in-residence
<input type="checkbox"/>	Arts education opportunities outside of the school day
<input type="checkbox"/>	Advocacy and/or dialogue about arts education
<input type="checkbox"/>	Arts education coverage in local media
<input type="checkbox"/>	Partnership with local arts organization(s)
<input type="checkbox"/>	Other:

NARRATIVE QUESTIONS

Please answer all questions in the field on page 5.

1. Describe your school district and community's commitment to arts education.
2. Describe the current arts education needs in your district. These may include items such as arts curriculum, equipment/materials, district strategic planning, policies, school/community collaborations, extracurricular activities etc.
3. As we work toward an implementation year of 2021-2022 for the new Minnesota K-12 Academic Standards in the Arts, what steps is your school district taking to prepare for this implementation? Briefly describe the implementation plans for elementary, middle and high school(s) in your district.
4. Briefly describe your proposed CAPP leadership team and their experience and qualifications for this project. Please identify two members of your leadership team who would be willing to co-chair your CAPP committee.
5. An integral part of the CAPP Program is forming a committee that allows various stakeholders (arts teachers, classroom teachers, parents, student leaders, administration, school board members, community members, etc.) to participate in this initiative. Based on this list, have you contacted any of these stakeholders? Have they expressed interest? Please list names and titles. If not, who do you plan to ask to participate? What will each individual contribute to the committee and the CAPP process?
6. What outcomes do you envision as a result of the CAPP strategic planning process?

Provide all of your narrative answers here. Limit your total response to 10,000 characters, approximately three pages.

PROGRAM REQUIREMENTS

Districts selected to participate in CAPP FY20 commit to the following program requirements.

1. Appoint CAPP co-chairs and empower them with the responsibility to:
 - a. Form and lead a school/community committee and
 - b. Oversee expenditures of the CAPP grant funds in the district
2. Participate in CAPP training and planning activities for a minimum of two years.
3. Participate in the CAPP process and program that strives for quality arts education for all students in the district in dance, media arts, music, theater and visual arts.
4. Provide release time to allow for district representation (CAPP co-chairs) at all CAPP events, including conferences, workshops, and seminars. The district CAPP liaison must attend at least one state conference each year, as designated by the CAPP Director.
5. If requested by the state CAPP Director, send at least one representative from local district administration or the school board to CAPP Leader meetings.
6. Submit a three-year strategic plan approved by the local school board by the end of Year One, June 15, 2020, and submit work and evaluation plans for the first and second years of the plan.
7. Provide a needs assessment and participate in the evaluation of the program.

By entering in names and dates below, we certify that the information contained in this application is accurate and we agree to the program requirements listed above.

Superintendent's Name: _____ Date: _____

CAPP District Liaison Name: _____ Date: _____

Application Deadline: Monday, April 22, 2019

The official application is a completed electronic document, including a letter of commitment from the Superintendent. All applications will be automatically time and date stamped internally by the email system when they are received. Applications received after the deadline date and time listed will not be considered. The State shall not be responsible for any errors or delays caused by technology-related issues, even if they are caused by the State.

The completed application, named FY20CAPP_(DistrictName) and a letter of commitment from the Superintendent must be **emailed and received** by **4:00pm on Monday, April 22, 2019** to: lon.lamprecht@pcae.k12.mn.us

Questions?

Prospective responders who have any questions regarding this application may email the contact below no later than 4:00pm, Friday, April 5th, 2019.

Lon Lamprecht, Contract Coordinator
Perpich Center for Arts Education
lon.lamprecht@pcae.k12.mn.us

Questions will be accepted through 4:00pm, Friday, April 5th, 2019. A response will be developed to all questions received by the deadline and an addendum published on Tuesday, April 9, 2019.

Other personnel are NOT authorized to discuss this application with responders before the proposal submission deadline. Contact regarding this application with any personnel not listed above could result in disqualification.