

**Minnesota Scholars of Distinction in Theater Arts
Stage Management Rubric**

Evaluators will use this rubric as they evaluate applicant showcase presentations, materials, and interviews.

	Level 4 – Exemplary	Level 3 – Excellent	Level 2 – Good	Level 1 – Emerging
<p>Cue Sheets or Prompt Book</p> <p>For a full-length production that the student has managed, along with marked script analysis.</p>	<p>Detailed, thorough, and cleanly organized cue sheets or prompt book that accurately reflect the running of a full-length production.</p> <p>Script analysis notes illuminate ideas and logistics related to the stage management process and duties.</p>	<p>Detailed and organized cue sheets or prompt book that accurately reflect the running of a full-length production.</p> <p>Script analysis notes reflect logistics related to the stage management process.</p>	<p>Cleanly organized cue sheets or prompt book that reflect the running of a full-length production.</p> <p>Scattered script analysis notes.</p>	<p>Disorganized or incomplete cue sheets or prompt book.</p> <p>Does not include script analysis notes.</p>
<p>Supporting Materials</p> <p>Rehearsal schedules, cue sheets, directorial notes, and other materials that delineate the SM’s duties and responsibilities.</p>	<p>Detailed, thorough, and cleanly organized supporting materials for the selected production, which demonstrate comprehensive knowledge and understanding of the myriad facets of stage management.</p>	<p>Detailed and organized supporting materials for the selected production, which demonstrate solid knowledge and understanding of the many facets of stage management.</p>	<p>Organized supporting materials for the selected production, which demonstrate some knowledge and understanding of the facets of stage management.</p>	<p>Disorganized or incomplete supporting materials for the selected production. Reflects a lack of knowledge and understanding of the facets of stage management.</p>

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<p>Research Journal</p> <p>Written journal including artistic vision, analysis of the selected play, research materials and notes. May also include visuals such as photos and visual metaphors.</p>	<p>Well-articulated statement of artistic vision.</p> <p>Insightful script analysis shows how the design clearly reinforces the themes and ideas of the play.</p> <p>Comprehensive research materials that include historical and cultural elements that affect the design.</p>	<p>Clear statement of artistic vision.</p> <p>Careful script analysis shows how the design reinforces the themes and ideas of the play.</p> <p>Good research materials including historical and cultural elements that affect the design.</p>	<p>Statement of artistic vision.</p> <p>Some script analysis in terms of design.</p> <p>Research materials include scattered historical and cultural references that affect the design.</p>	<p>Artistic vision unclear.</p> <p>Limited script analysis.</p> <p>Lacks research materials.</p>
<p>Interview</p> <p>Discuss your stage management process and choices, and your artistic vision and goals. Reflect on past and present theatrical experiences, and articulate goals for the future.</p>	<p>Insightful discussion of involvement and goals in theater.</p> <p>Well-articulated description of artistic vision and process.</p> <p>Responds with creative ingenuity to questions.</p>	<p>Good discussion of involvement and goals in theater.</p> <p>Fine description of artistic vision and process.</p> <p>Responds clearly to questions.</p>	<p>Some ability to discuss involvement and goals in theater.</p> <p>Describes artistic vision and process.</p> <p>Responds to questions.</p>	<p>Limited discussion of involvement and goals in theater.</p> <p>Does not describe artistic vision or process.</p> <p>Does not respond clearly to questions.</p>