



**BOARD OF DIRECTORS MEETING**  
**Thursday, February 27, 2019 - 5:00 -- 7:00 p.m.**  
**Perpich Center for Arts Education**  
**(Conference Dial-in: 888.742.5095; Conf. Code: 1493307252)**  
**Visitor Center – Arts High School Room 211**  
**6125 Olson Memorial Highway**  
**Golden Valley Minnesota 55422**

*Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.*

**REGULAR MONTHLY MEETING**

**APPROVED – MINUTES – APPROVED**

- CALL TO ORDER** The Chair called the meeting to order at 5:16p.m.
- MEMBERS ATTENDING** All members identified for attending the Annual Meeting which preceded this meeting remained present.
- ACTION:** CONSENT AGENDA - The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. Items to be approved by consent:
- a. Approval of the Minutes, Board of Directors Regular Meeting, January 23, 2020
  - b. Receive Agency Budget and Financial Report, period ending January 31, 2020 – Thomas Johnston, Finance Director
- Approval of the Consent Agenda was moved by Member LeCuyer and a second was offered by Member Grams. On a Call of the Roll, with all members voting for approval and no votes against, the Consent Agenda was approved
- INFORMATION:** Executive Director’s Report – Interim Executive Director Dr. Charles Rick presented a report of activities of the Executive Director’s office since the previous meeting of the Board including: progress on strategic planning and goals to be accomplished, agency legislative priorities, potential for a ‘Perpich Day’ at the Capitol, creation of an agency-wide newsletter and the agency’s hosting of Representative Winkler and Senator Ron Latz’s recent Environment Town Hall, communications from the Minnesota Department of Health and CDC regarding coronavirus concerns. The full text of Dr. Rick’s report was included in the meeting packet provided to the members and made available to the public.

**INFORMATION:** Arts High School Update – Principal Conn McCartan provided an update on activities and events involving the Arts High School and its students from the previous month. There has been no change in enrollment since the last meeting. Principal McCartan responded to questions from Members Brobeck and Workman. The text of McCartan’s report was included in the meeting packet provided to the members and made available to the public.

**INFORMATION:** Human Resources Update – Human Resources Director Ekpe Akpan supplied a report of labor contracts and related COLA adjustments that are pending legislative approval, provided a staffing update, and efforts to restart the Employee Service Award Program, the Agency is up to date on all required reporting. Akpan responded to a question from Member Brobeck. The text of Akpan’s report was included in the meeting packet provided to the members and made available to the public.

**INFORMATION:** Communications Update – Communications Director Betsy Anderson delivered final reports on agency communications highlighting work recently completed with DemandQuest and Twin City Public Television.

**INFORMATION/ACTION:** Budget Assumptions, Budgeting Timeline and SY21 Fee Schedule – Dr. Rick & Thomas Johnston delivered the agency’s plan for completing preparations of the FY2021 budget and readying it for review and approval by the Board in the coming months. The completed SY2021 Student Fee Schedule was offered for review and approval of the Board at this time. The Chair received a motion to approve from Member LeCuyer and a second was provided by Member Nabors, no further question or discussion was raised. The Chair requested a Call of the Roll and with each member voting in favor and none voting against, the SY2021 Student Fee Schedule was approved.

**INFORMATION:** SY2020-2021 & SY2021-2022 Arts High School Calendars – Conn McCartan presented the members with School Year Calendars prepared for the two upcoming school years describing the process engaged to be able to work a year further in the future than previously attempted. The Chair received a motion from Member LeCuyer and a second from Member Brobeck and having no requests for questions or further discussion, instructed a Call of the Roll. With each member voting in favor and no member voting against, the School Year 2020-2021 & 2021-2022 school calendars were approved.

**INFORMATION:** Review of the Bylaws – Board Chair Workman opened a conversation of the members to discuss creating a review cycle that would regularly look at the Board Bylaws for updates or changes. Board Development Committee Chair Greg Winter will work with the Board Development committee to develop a schedule for this work and submit a recommendation to the Executive Committee for consideration.

**INFORMATION:** Committee Reports:  
No Committees Reporting

**INFORMATION/ACTION:** Perpich Day at the Capitol – Dr. Rick and Government Relations Committee Chair Leslie LeCuyer led discussion of the members working to schedule a day of ‘meet and greet’ opportunities with Legislators that would include board members, agency staff and interested students. LeCuyer will work with the Executive Aide to schedule a meeting of the Government Relations Committee to develop further plans and establish a date for the event.

**INFORMATION:** Board Member Discussion:  
Travel & Events  
Board Member Forum – Dr. Rick asked the Board Secretary to recount contact received from Assistant Commissioner Dr. Heather Mueller of the Minnesota Department of Education who has been designated as the MDE Representative serving on the agency Board of Directors as per statute. Dr. Mueller was unable to attend today’s meeting having been called away on a family matter.

**INFORMATION:** Open Forum/Public Comment (limited to 2 minutes each, total of 20 minutes)  
No member of the attending public rose to address the Board

**ADJOURNMENT** Having concluded the business of the Board as represented by the agenda, the Chair declared the meeting adjourned at 6:59p.m.