



**BOARD OF DIRECTORS MEETING**  
**Thursday, April 23, 2020 - 5:00 -- 7:00 p.m.**  
**Perpich Center for Arts Education**

**Virtual Meeting**

*Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.*

**Perpich Center for Arts Education**  
**General Process for Remote Board Meetings**

Due to the current federal and state emergency declarations, the Minnesota directive to residents to stay at home [Executive Orders 20-20 and 20-33] and guidance about limiting person-to-person contact due to the COVID-19 (coronavirus) pandemic, this meeting of the Perpich Center for Arts Education Board of Directors is being conducted in accordance with Minnesota Statute 13D.021— Meetings by Telephone or Other Electronic Means.

Due to the health pandemic, the agency has determined that it is not feasible for at least one board member, the Executive Director, or, the Board Secretary to be physically present at the regular meeting location and that it is not feasible for the public to attend this meeting at the regular meeting location due to the health pandemic.

Persons may monitor this meeting from a remote location via Google Hangout: <https://meet.google.com/evs-aihw-cmh>

Board members are reminded to please mute their microphone when they are not speaking.

Board members wishing to speak should please indicate their desire by use of the chat feature in the Google Hangout platform and then wait to be recognized by the Chair.

The chair will determine the order in which board members requesting to speak will be recognized. When recognized the member should unmute their microphone, speak and then mute their device again.

All votes will be conducted by roll call. Each member will please wait until their name is called before voting. Members of the public monitoring this meeting from a remote location will be offered a public comment opportunity as an agenda item near the end of the meeting. Comments will be limited to 2 minutes per speaker, 20 minutes in total.

This meeting is being recorded. Access to the recording will be made available on the agency's website as soon as is reasonably possible.

**REGULAR MONTHLY MEETING**  
**Approved – MINUTES - Approved**

**CALL TO ORDER**

Board Chair Julie Workman called the meeting to order at 5:06p.m.

**MEMBERS ATTENDING**

On a Call of the Roll the following members were identified as present: L. Brobeck, J. Grams, L. LeCuyer, D. Loritz, M. Nabors, M. Ollig, G. Winter and J. Workman

**ACTION:**

CONSENT AGENDA - The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. Items to be approved by consent:

- a. Approval of the Minutes, Board of Directors Annual and Regular Meetings, February 27, 2020
- b. Receive Agency Budget and Financial Report, periods ending February 29 and March 31, 2020 – Thomas Johnston, Finance Director

Approval of the Consent Agenda was moved by Member Ollig and a second was offered by Member LeCuyer. On a Call of the Roll, with all members voting for approval and no votes against, the Consent Agenda was approved.

**INFORMATION:**

Executive Director's Report – Interim Executive Director Dr. Charles Rick presented a report of activities of the Executive Director's office since the previous meeting of the Board including frequent meetings with Department of Management & Budget and the Department of Education supplying guidance for, and supporting the Agency's COVID-19 pandemic response. Dr. Rick responded to one question from Member Brobeck. The text of Rick's report was included in the meeting packet provided to the members and made available to the public.

**INFORMATION:**

Arts High School Update – Principal Conn McCartan provided an update on activities and events involving the Arts High School prior to the pandemic shut-down and responses to the alteration of circumstances. There has been no change in enrollment since the last meeting. All academic and arts instruction has been revised to be delivered through distance learning. The Arts High School calendar is being updated as events are identified that cannot be held in their usual form or they can be moved to a virtual environment. The text of McCartan's report was included in the meeting packet provided to the members and made available to the public.

**INFORMATION:** Business Services Update – Finance Director Thomas Johnston provided the members an update of activities on behalf of the Finance, Maintenance and Security Departments including enhanced sanitation procedures, Dorm construction project (now paused until students move out), progress for replacement of the Cafeteria floor and work on the walk-in cooler and freezer and, efforts of the technology department to complete preparations for Distance Learning and Staff work from home requirements as a response to the pandemic. Johnston responded to a question from Chair Workman about State budget projections and possible effects. Johnston, Dr. Rick and McCartan replied to a question from Member Brobeck about potential need for re-engaging a technology committee of the Board

**INFORMATION:** Human Resources Update – Human Resources Director Ekpe Akpan provided the members with an update on policies, service delivery and labor relations topics that are being monitored and managed by the State and the agency in response to the COVID-19 pandemic. Akpan with Dr. Rick, responded to a question from the Board Chair about any new reporting requirements from the State.

**INFORMATION:** Communications Update – Communications Director Betsy Anderson shared the most recent results of work contracted for online advertising campaigns created on behalf of Admissions for the Arts High School. Anderson spoke about a recent project completed by TPT that featured interviews with Perpich staff members Mary Harding and Jeremy Holien, uploading of the Senior Studio Arts Capstone video to social media accounts and noted that the Perpich Board is this month’s featured Board on the Secretary of State’s website. Anderson, with McCartan replied to a question from Member Brobeck regarding the ability to identify whether applications received are the result of contacts made through the social media campaigns. She also responded to a question from Chair Workman about how we may approach future campaigns with the changes caused by the pandemic.

**INFORMATION:** Professional Development and Resources Update – Senior Director of Policy Dr. Pam Paulson shared a report of the PDR department’s work to adapt activities and resources to the shift into Distance Learning and online networking. PDR sponsored programs including CAPP, the Regional Arts Teacher Leaders (RATLs), Scholars of Distinction and the annual conference have each experienced challenges with the need to shift to online communications but they are adapting to these changes. Dr. Paulson also informed the Board that the proposed Arts Academic Standards have recently been disapproved by an administrative law judge review. MDE is considering avenues for resolution and will continue to advance the current work most likely through appeal. Paulson responded to a question from Chair Workman identifying the reason for disapproval being technical reasons, not due to content.

**INFORMATION:** Board use of Technology/Devices – Discussion: The Chair recognized the Board Secretary who offered the Board Members an opportunity to express interest in technology provided by agency that would be used in performance of their duties. The Secretary and Finance Director responded to a question from the Chair about the effects that a purchase of this type may have on student needs. Based on comments received, the agency will have no need to consider the question further at this time.

**INFORMATION:** Committee Reports:  
No Committees Reporting

**INFORMATION:** Board Member Discussion:  
Travel & Events  
Board Member Forum

**INFORMATION:** Open Forum/Public Comment (limited to 2 minutes each, total of 20 minutes)  
No member of the public indicated a desire to speak to the Board Members.

**ADJOURNMENT** Having concluded the business of the Board as represented by the agenda, the Chair declared the meeting adjourned at 6:57p.m.